COX COLLEGE

Catalog Supplement

2019 -2020

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1423 N. Jefferson Avenue, Springfield, MO 65802

Non-Discrimination Policy Statement

Cox College is committed to maintaining a community that values the worth and dignity of every person, and fosters understanding and mutual respect among its members. Cox College does not discriminate against any member of the College community on the basis of race, color, national origin, religion, disability, age, veteran status, political affiliation, sex, sexual orientation, gender identity, pregnancy, marital status, or any other basis protected by law in its programs and activities.

Inquiries concerning the non-discrimination policy or the procedure for filing a complaint should be addressed to Corporate Integrity, 3850 South National Ste. 450, Springfield, MO 65807, (417) 269-5297 (COX-LAWS) or 1-888-340-5297, or to the Office for Civil Rights.

2019 - 2020 COLLEGE CATALOG SUPPLEMENT

This document is a supplement to the 2019 - 2020 College Catalog and is provided for the purpose of notifying students of corrections and/or updates to college policy, programs, courses, admissions and graduation requirements which have occurred since the catalog was published in August 2019.

All data in this Catalog Supplement reflects information as it was available on the publication date. Cox College reserves the right to revise all announcements contained in this publication and, at its discretion, to make reasonable changes in requirements to improve or upgrade academic and non- academic programs. This Catalog is not intended to be a contract, explicit or implied. Students are expected to be familiar with the information presented in this Catalog, in any supplements and addenda to the Catalog, and with all institution policies.

ADMISSIONS

Page 28 – REVISED TRANSFER OF CREDIT POLICY AS OF SPRING 2020

Cox College welcomes transfer students and awards transfer credit as laid out in this policy.

Cox College accepts transfer credits completed at regionally accredited institutions. Courses will be evaluated based on their similarity to courses required at Cox College. This evaluation will be completed initially by using course descriptions and titles from the previous institution. If a course meets the credit hour requirement and is substantially similar from a regionally accredited institution, credit will be awarded at the value of credit earned at the previous institution. Additional conversions will be made for schools not on a semester calendar. Please see the "Credit Hour Conversion" section of this policy. Only courses required for the specific program track at Cox College will be transferred to Cox College. Please see program specific requirements located in the program specific sections of the Cox College Catalog.

If similarity of a course from a regionally accredited institution is unable to be determined by the course description and title alone, a syllabus may be provided for further review.

Transfer credit is typically not awarded for courses completed at non-regionally accredited institutions. These courses will be evaluated on a case-by-case basis. This process is only available to admitted Cox College students and will only be awarded if:

- An agreement exists between Cox College and the other institution allowing specific credit transfer

- An appeal process is completed and credit approved. To appeal the transferability of a course from a non-regionally accredited institution, the student must:
    - Complete the "Transfer Credit Request Form"
    - Submit a syllabus and/or other supporting materials to the Department Chair of the program for which the course is required. The Department Chair will collaborate with the Registrar's office and other appropriate personnel in making the decision

The student will be informed of the decision upon completion of the review. All approved transfer credit will be posted to the student's record with both grade and credit hours earned. Only grades of C- or higher will be eligible for transfer to Cox College. Programs may award credit for prior degrees, licenses, and/or experiences. These specifications can be found in the program specific sections of the Cox College Catalog.

Graduate level coursework will be evaluated on a case-by-case basis by the program to be awarded as undergraduate credit.

Credit Hour Conversion

Cox College awards transfer credit in the following ways for courses completed at institutions not operating on a semester calendar:

- For credit offered at an institution operating on a quarter calendar, credit hours will be awarded at a 0.67 (two-thirds) conversion
- For credit offered at an institution operating on a trimester calendar, credit hours will be awarded at a 0.83 conversion

International Credit

Transfer coursework from international institutions may be accepted. If transferring credits from an international college or university, the transcript must be evaluated by World Education Services. The evaluation must provide the following:

- Certifying degree similarity

- English translation (if applicable)

- GPA

- Detailed report of courses completed

- Course by course evaluation

- Course credit hours

A review of syllabi may be requested on a case-by-case basis.

UNDERGRADUATE NURSING PROGRAMS OVERVIEW

Page 71 – REVISED DOSAGE CALCULATION COMPETENCY POLICY

Dosage Calculation Competency

Students in nursing courses must demonstrate competency of dosage calculation skills at various points in their program of study to progress. Students who fall out of progression for any reason must retest and successfully pass the appropriate dosage calculation competency.

Students will be required to take dosage calculation exams throughout the program as listed below. Dosage Calculation exams will be considered part of the overall exam average in the course.

ASN Program:
- Prior to beginning of NURS 106 – Level One Competency
- Prior to beginning of NURS 206 – Level Two Competency
- Prior to beginning of NURS 208 – Level Three Competency

BSN Accelerated Track:
- Prior to beginning of NRSA 325 – Level One Competency
- Prior to beginning of NRSA 335 – Level Two Competency

BSN Entry Track:
- Prior to beginning of NRSI/NRSC 325 – Level One Competency
- Prior to beginning of NRSI/NRSC 335 – Level Two Competency
- Prior to beginning of NRSI/NRSC 404 – Level Three Competency

ASSOCIATE OF SCIENCE IN NURSING (ASN)

Page 81 – REVISED PROGRAM ADMISSION POLICY

Program Admission

To be eligible for admission into nursing courses of the ASN program, a candidate must:

1. Complete the admissions procedure to Cox College. Admission file must be complete by the deadline date noted on the application.
2. Complete the nursing program application by the listed deadlines.
3. Complete the HESI A2 entrance exam.
4. Completion of Intermediate Algebra or higher or prove math proficiency prior to applying to the program.
5. A minimum of 12 credit hours completed from the required general education courses with a minimum cumulative GPA 3.0 on a 4.0 scale.
   - Chemistry, Anatomy, and Physiology and Microbiology are core sciences that must be completed prior to the beginning of the program. The minimum core science GPA must be a 2.5 on a 4.0 scale.
   - Anatomy, Physiology and Microbiology must be taken within five (5) years of starting the nursing program.
   - Maintain a cumulative GPA of 3.0 or better in the remaining general education courses.
6. Applicants applying after the deadline may be considered for admission based on space availability.
7. Applicants may be interviewed as requested by the Chief Nurse Administrator and faculty.

Students awaiting admission into ASN nursing courses may enroll in general education courses at Cox College. Once a candidate has been notified of an offer for admission into the ASN program, a nonrefundable acceptance fee (includes background check and drug screen) is required. When received, the student may register for classes according to the Academic Calendar. Students will be required to attend a nursing program orientation before classes begin. A positive drug screen or compromised background check may result in rescinding the student's acceptance into the program. An offer may be rescinded if in progress classes are not completed or a 3.0 cumulative GPA or 2.5 science GPA is not maintained.

There is an option to complete the ASN program in the evenings and on the weekends. The plan of study is identical to the traditional ASN program, including required general education courses and pre- and corequisites. Students applying for this option must indicate this as their desired program at the time of application. The courses for the evening/weekend program are designed with the prefix NURN.

The courses for the LPN to ASN Bridge program are designed with the prefix NLPN.

Page 83 – *REVISED UNDERGRADUATE NURSING DEPARTMENT ADMISSION FORMULA*

1. **HESI A2 Exam**

   HESI score: Maximum of 40 points

HESI A2 Score/Points			
Test	≤ 79 %	80% -89%	≥ 90%
*Math	0	5 points	10 points
*Reading Comprehension	0 0	5 points	10 points
HESI A2 Science/Points			
Science Test	≤ 75 %	76% -89%	≥ 90%
*Science – Anatomy, Physiology *Science-Chemistry	0 0	5 points 5 points	10 points 10 points

 * HESI A2 tests required

2. Cumulative GPA (figured on required courses completed)
        Cumulative GPA x 10 = GPA points (maximum of 40 points)

3. Cumulative Science GPA (figured on required courses completed)
        Cumulative GPA x 10 = GPA points (maximum of 40 points)
Maximum points = 120 points

BACHELOR OF SCIENCE IN NURSING ENTRY-LEVEL TRACK (BSNE)

Page 81 – REVISED UNDERGRADUATE NURSING DEPARTMENT ADMISSION FORMULA

HESI A2 Exam

HESI Score: Maximum of 40 points

HESI A2 Score/Points			
Test	≤ 79 %	80% -89%	≥ 90%
*Math	0	5 points	10 points
*Reading Comprehension	0	5 points	10 points
HESI A2 Science/Points			
Science Test	≤ 75 %	76% -89%	≥ 90%
*Science- Anatomy, Physiology	0	5 points	10 points
*Science- Chemistry	0	5 points	10 points

* HESI A2 tests required

Cumulative GPA (figured on required courses completed)
Cumulative GPA x 10 = GPA points (maximum of 40 points)

Cumulative Science GPA (figured on required courses completed)
Cumulative GPA x 10 = GPA points (maximum of 40 points)

Maximum points = 120 points

The Undergraduate Nursing faculty will rank applicants based on the above formula.

Page 102 – REVISED—BSN ENTRY LEVEL PRESREQUISITES AND COREQUISITIES FOR STUDENTS STARTING NURSING COURSES FALL 2018

Course Number	Prerequisites	Pre/Corequisite
	Prerequisite — A course that must be completed successfully before enrollment in listed course is allowed. Corequisite — A course that must be completed successfully OR enrolled in concurrently with the listed course.	
	The following courses must be completed successfully prior to program entry: BIOL 205, BIOL 206, BIOL 208, BIOL 382, CHEM 103, ENGL 150, ENGL 207, MATH 150, NRSI 205, PSYC 101, PSYC 230	
NRSI 202 Foundations of Nursing	AHA Healthcare Provider or equivalent, NRSI 205, BSN Nursing Program Admission	NRSI 215, NRSI 206, NRSI 280
NRSI 215 Pharmacology	AHA Healthcare Provider or equivalent, NRSI 205, BSN Nursing Program Admission	NRSI 280, NRSI 206, NRSI 202
NRSI 206 Health Assessment	AHA Healthcare Provider or equivalent, NRSI 205, BSN Nursing Program Admission	NRSI 215, NRSI 280, NRSI 202
NRSI 212 Mental Health	NRSI 202, NRSI 205, NRSI 206, NRSI 215, NRSI 280	NRSI 325
NRSI 300 Informatics	NRSI 205, BSN Nursing Program Admission	
NRSI 280 Adult Med. Surg. Nsg I	AHA Healthcare Provider or equivalent, NRSI 202, NRSI 205, BSN Nursing Program Admission	NRSI 215, NRSI 206
NRSI 303 Professional Nursing Concepts	NRSI 202, NRSI 205, NRSI 206, NRSI 215, NRSI 280, NRSI 325, NRSI 335, NRSI 345	
NRSI 304 Childbearing	NRSI 202, NRSI 205, NRSI 215, NRSI 206, NRSI 280, NRSI 309, NRSI 325, NRSI 335	NRSI 345
NRSI 305 Childrearing	NRSI 202, NRSI 205, NRSI 215, NRSI 206, NRSI 280, NRSI 309, NRSI 325, NRSI 335	NRSI 345
NRSI 309 Fund. Of Gerontology	NRSI 202, NRSI 205, NRSI 206, NRSI 215, NRSI 280	
NRSI 325 Adult Med. Surg. Nsg II	NRSI 202, NRSI 205, NRSI 206, NRSI 215, NRSI 280	NRSI 212
NRSI 335 Adult. Med. Surg. Nsg III	NRSI 202, NRSI 205, NRSI 206, NRSI 215, NRSI 280, NRSI 325	NRSI 309
NRSI 345 Adult. Med. Surg. Nsg. IV	NRSI 205, NRSI 206, NRSI 215, NRSI 280, NRSI 325, NRSI 335	NRSI 304, NRSI 305

NRSI 400 Nursing Theory	MATH 227, BSN Nursing Program Admission, NRSI 202, NRSI 280	
NRSI 402 Management	NRSI 202, NRSI 205, NRSI 206, NRSI 215, NRSI 280, NRSI 325, NRSI 335, NRSI 345	NRSI 410
NRSI 404 Community	NRSI 202, NRSI 205, NRSI 206, NRSI 215, NRSI 280, NRSI 325, NRSI 335	NRSI 345
NRSI XXX Nursing Elective	Pre and co-requisites vary depending on the nursing elective selected. Refer to course schedule each semester for pre and co-requisites for specific nursing electives.	
NRSI 410 Capstone	MUST BE TAKEN PRIOR TO THE FINAL SEMESTER: BIOL 205, BIOL 206, BIOL 208, BIOL 382, CHEM 103, ENGL 150, ENGL 207, PSYC 101, PSYC 230, MATH 150, MATH 227, GOVT 101, HUMN XXX, PHIL 101, PSYC 101, PSYC 230, SOCI 101, SOCI 304, NRSI 212, NRSI 300, NRSI 400, NRSI 309, NRSI 404, NRSI 304, NRSI 305, NRSI 205, NRSI 215, NRSI 202, NRSI 206, NRSI 280, NRSI 325, NRSI 335, NRSI 345	

BACHELOR OF SCIENCE IN NURSINGACCELERATED TRACK (BSNA)

Page 100 – REVISED INTRODUCTION

The accelerated track of the BSN program is designed to facilitate career change and degree completion effectively and efficiently. Condensing the four-year nursing course work into 16 months of intensive study (4 semesters including summer), The degree requires completion of 120 semester credit hours. This includes 26 credit hours granted for the prior degree, 31 credit hours of general education courses, and 63 credit hours of nursing courses.

The accelerated track requires fulltime enrollment, and due to the academic rigor of the track, employment is highly discouraged. Students' progress through the track as a cohort group beginning in the spring semester. The BSN degree is completed in a 16-month period.

Graduates of this track are prepared to take the National Council Licensure Examination for Registered Nurses (NCLEX-RN®). After passing this examination, graduates are eligible to begin a career as a registered professional nurse.

Page 100 – REVISED UNDERGRADUATE NURSING DEPARTMENT ADMISSION FORMULA

HESI A2 Exam
      HESI score: Maximum of 40 points

HESI A2 Score/Points			
Test	≤ 79 %	80% -89%	≥ 90%
*Math	0	5 points	10 points
*Reading Comprehension	0	5 points	10 points
HESI A2 Science/Points			
Science Test	≤ 75 %	76% -89%	≥ 90%
*Science- Anatomy, Physiology *Science- Chemistry	0 0	5 points 5 points	10 points 10 points

  * HESI A2 tests required
   Cumulative GPA (figured on required courses completed) Cumulative
   GPA x 10 = GPA points (maximum of 40 points)
   Cumulative Science GPA (figured on required courses completed)
   Cumulative GPA x 10 = GPA points (maximum of 40 points)
Maximum points = 120 points
The UND faculty will rank applicants based on the above formula.

Page 102 —REVISED – BSN ACCELERATED TRACK PREREQUISITIES AND COREQUISITES

COURSE NUMBER (Listed Course)	PREREQUISITES	PRE/CO-REQUISITE
	Prerequisite — A course that must be completed successfully before enrollment in listed course is allowed. Co-requisite — A course that must be completed successfully OR enrolled in concurrently with the listed course.	
	The following courses must be completed successfully prior to program entry: BIOL 205, BIOL 206. BIOL 208, BIOL 382, CHEM 103, MATH 227, PSYC 101, PSYC 230, SOCI 101 and a completed Bachelor's degree.	
NRSA 202 Foundations of Nursing	AHA Healthcare Provider or equivalent, NRSA 205, BSN Nursing Program Admission	NRSA 206, NRSA 215, NRSA ●●●
NRSA 215 Pharmacology	AHA Healthcare Provider or equivalent, NRSA 205, BSN Nursing Program Admission	NRSA 202, NRSA 206, NRSA ●●●
NRSA 206 Health Assessment	AHA Healthcare Provider or equivalent, NRSA 205, BSN Nursing Program Admission	NRSA 202, NRSA 215, NRSA 280
NRSA 212 Mental Health	NRSA 202, NRSA 205, NRSA 206, NRSA 215, NRSA 280	NRSIA325
NRSA 300 Informatics	NRSA 205, BSN Nursing Program Admission	
NRSA 303 Professional Nursing Concepts	NRSA 202, NRSA 205, NRSA 206, NRSA 215, NRSA 280, NRSA 325, NRSA 335, NRSA 345	
NRSA 280 Adult Med. Surg. Nsg I	AHA Healthcare Provider or equivalent, NRSA 205, BSN Nursing Program Admission	NRSA 215, NRSA 206, NRSA
NRSA 304 Childbearing	NRSA 205, NRSA 215, NRSA 206, NRSA 280, NRSA 309, NRSA 325, NRSA 335	NRSA345
NRSA 305 Childrearing	NRSA 205, NRSA 215, NRSA 206, NRSA 280, NRSA 309, NRSA 325, NRSA 335	NRSA 345
NRSA 309 Fund. Of Gerontology	NRSA 205, NRSA 215, NRSA 206, NRSA 280, NRSA 325, NRSA 212	NRSA 335
NRSA 325 Adult Med. Surg. Nsg II	NRSA 202, NRSA 205, NRSA 206, NRSA 215, NRSA 280	NRSA 212
NRSA 335 Adult. Med. Surg. Nsg III	NRSA 202, NRSA 205, NRSA 206, NRSA 215, NRSA 280, NRSA 325	NRSA 309
NRSA 345 Adult. Med. Surg. Nsg. IV	NRSI 202, NRSA 205, NRSA 206, NRSA 215, NRSA 280, NRSA 304, NRSA 305, NRSA 325, NRSA 335	NRSA 402, NRSA 410
NRSA 400 Theories and Research	MATH 227, BSN Nursing Program Admission, NRSA 202, NRSA 280	

NRSA 402 Management	NRSA202, NRSA 205, NRSA 206, NRSA 215, NRSA 280, NRSA 325, NRSA 335, NRSA 345	NRSA 410
NRSA 404 Community	NRSA 202, NRSA205, NRSA 206, NRSA 215, NRSA 280, NRSA 325, NRSA335	NRSA 345
NRSA 410 Capstone	**MUST BE TAKEN PRIOR TO THE FINAL SEMESTER:** BIOL 205, BIOL 206, BIOL 208, BIOL 382, CHEM 103, ENGL 150, ENGL 207, PSYC 101, PSYC 230, MATH 150, MATH 227, GOVT 101, HUMN XXX, PHIL 101, PSYC 101, PSYC 230, SOCI 101, SOCI 304, NRSA 202, NRSA 205, NRSA 206, NRSA 212, NRSA 215, NRSA 280, NRSA 300, NRSA 304, NRSA 305, NRSA 309, NRSA 325, NRSA 335, NRSA 400, NRSA 404	NRSA 345

Page 103 – REVISED BSNA ACCELERATED TRACK REQUIREMENTS—SUGGESTED FULLTIME COURSE OF STUDY

Prior to Program Entry (31 credits)	
CHEM 103	4
PSYC 101	3
BIOL 205	4
BIOL 206	4
SOCI 101	3
BIOL 208	4
MATH 227	3
PSYC 230	3
BIOL 382	3
Government may be required	3
First Semester (Spring) (16 credits)	
NRSA 202 Foundations	3
NRSA 280 Med/Surg I	4
NRSA 215 Pharmacology	3
NRSA 206 Health Assessment	3
NRSA 400 Theories and Research	2
Second Semester (Summer) (15 credits)	
NRSA 212 Mental Health	3
NRSA 325 Med/Surg II	4
NRSA 325 Med/Surg II Practicum	3
NRSA 303 Professional Nursing Concepts	3
NRSA 300 Informatics	2
Third Semester (Fall) (16 credits)	
NRSA 304 Childbearing	3
NRSA 305 Childrearing	3
NRSA 335 Med/Surg III	4
NRSA 335 Med/Surg III Practicum	3
NRSA 404 Community and Public Health	3
Fourth Semester (Spring) (16 credits)	
NRSA 406 Fundamentals of Gerontology	3
NRSA 345 Med/Surg IV	4
NRSA 402 Management and Leadership	3
NRSA 410 Capstone	7
Total Credit Awarded for Prior Degree	**26 Credit Hours**
Total	**120 Credit Hours**